

Task	lebsSuperUsers	lebsRRU	lebsBusServ	IDES RR	lebsLWIAAdmin	lebsView	LMIView	lebsLWIA (Archived)
LAYOFF								
View Layoffs	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes
Edit Layoff in Draft Mode	Yes	Yes	No	No	Yes - Only Local in LWIA	No	No	Yes - Only Local in LWIA
Approve Layoff	Yes	No	No	No	Yes - Only Local in LWIA	No	No	No
Change Layoff Status	Yes	Yes	No	No	Yes - Only Local in LWIA	No	No	No
Create WARN Layoff	Yes	Yes	No	No	Local w/RRU Approval	No	No	Local w/RRU Approval
Create Local Layoff	Yes	Yes	No	No	Yes - Only Local in LWIA	No	No	Yes - Only Local in LWIA
Edit Layoff After Closed	Yes	No	No	No	No	No	No	No
Download Layoff Information	Yes	Yes	Yes	Yes	Yes	No	No	No
Questionnaire access	Yes	Yes	Yes	No	Yes	No	No	No
COMPANIES								
Search Companies (D&B)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Download Company Data (D&B)	Yes	Yes	Yes	No	No	No	No	No
LMI								
View LMI Data	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Download LMI Data	Yes	Yes	Yes	Yes	No	No	No	No
ADMINISTRATION								
Admin > Search Users	Yes	Yes	No	No	Yes - Only Local in LWIA	No	No	Yes - Only Local in LWIA
Admin > Search/Edit Partner Access List	Yes	Yes	No	No	Yes - Only Local in LWIA	No	No	No
Admin > Search/Edit Unions	Yes	Yes	Search Only	No	Yes - Only Local in LWIA	No	No	Yes - Only Local in LWIA

All user requests require approval by Patti Schnoor.

Admin (IebsSuperUsers) – Super users have full access to the IEBS platform and its administrative options. User also have the unique ability to Edit layoffs that have been closed out in the system. This is restricted to DCEO Management and SIUC Staff as needed. Requires explicit request from Patti Schnoor.

Rapid Response Unit (IebsRRU) - Members of the DCEO Rapid Response team. Responsible for managing all WARN designated layoff in their LWIAs of jurisdiction and carrying out Rapid Response efforts for dislocated workers affected by business closing in their LWIAs. Have full creation and edit access for all non-closed layoffs. Have access to view/download D&B Company Search information and full access to all Labor Market Information tools (with download restrictions). “Manpower Planner”

Business Services (IebsBusServ) and **IDES Rapid Response**– Business Services have access to view/download D&B Company Search information and full access to all Labor Market Information tools (with download restrictions). Can respond and update questionnaires from layoffs. Additionally, users have view-only access to all layoff information. Example titles of these group members might include: *Navigator, Business Services Team, Economic Development, IDES titles*

LWIA Admin (IebsLWIAAdmin) - Members an LWIAs Local Rapid Response team. Responsible for managing all LOCAL designated layoff in their LWIAs of jurisdiction and carrying out Rapid Response efforts (sometimes in conjunction with the DCEO Rapid Response team) for dislocated workers affected by business closing in their LWIAs. Can respond and update questionnaires from layoffs. Have full creation and edit access for all non-closed LOCAL layoffs in their LWIAs and WARN layoffs in their LWIA with approval from the DCEO Rapid Response team. Have view-only access to D&B Company Search information and view-only access to Labor Market Information tools. Example titles of these group members might include: *Executive Director, local Rapid Response representative*

IEBS & LMI Viewer (IebsView) – Restricted view-only access to all layoff information, D&B Company Search information, and Labor Market Information tools. Users cannot export any information for offline use. Example titles of these group members might include: *must be associated with local area – App IL Navigators*

LMI Viewer – Restricted view-only access to D&B Company Search information, and Labor Market Information tools. Users cannot export any information for offline use. Example titles of these group members might include: *must be associated with local area – App IL Navigators*