

Clay Jones

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Objective

Personable and computer savvy accounting major seeking an internship with a finance company to gain experience in the financial services industry, including daily operations, for a future career in finance.

Skills/Knowledge

- Understanding Capital Markets
- Calculus/Mathematics
- Team Building/Working in Teams
- Office Applications (Excel, Word)
- Windows O/S XP, 2000

Education History

05/2010

College of Illinois

Bachelors Degree

Accounting

- GPA 3.0/4.0
- Dean's List - 2 semesters
- Class Treasurer

Achievements

- Elected to the position of Class Treasurer, giving me experience in the areas of applied budgeting, fund raising and team building.
- Wrote two term papers on accounting principles, explaining why generally accepted accounting principles (GAAP) played a role in the Tyber and Enroc debacles.
- Interned at XYZ Company during the summer of 2009 as an accountant's helper. Helped prepare and make journal entries into the general ledger accounts.
- Created own personal website on accounting theories that successfully attracts nearly 10,000 unique visitors daily.
- Used spreadsheet applications such as Excel extensively to model financial statements such as the income statement and balance sheet.
- Member of the school's Ultimate Frisbee club. Named captain of the freshman swim team.
- Proficient in the use of personal computers at school to prepare homework assignments and the use of the Internet for researching term papers.

References Available on Request