

DEBRA JOB SEEKER

5555 Lakewood Road Somewhere, Minnesota 55555

(555) 555-5555

djobseeker@gmail.com

SUMMARY

Highly motivated, dependable **Licensed Practical Nurse**. Proven ability to initiate appropriate action, follow instructions and carry out tasks in an efficient manner. Proficient in patient care, medical management, coordination and emergency room techniques. Team player with effective interpersonal communication skills, and a positive, can-do attitude.

EDUCATION

Certificate: Licensed Practical Nurse Program 2004

(GPA: 3.85/4.0) Normandale Community College, Bloomtown, MN

Internship: Regions Hospital, St. Paul, MN 2003 (3 months)

Infection Control	Critical Care Vital	Injections Triage
Catheter Care Blood	Signs Charting	Intake Acute
Draw IV Therapy	CPR	Care

Diploma: Richfield Senior High School, Richfield, MN 1999

RELATED VOLUNTEER EXPERIENCE

American Red Cross Minneapolis, Minnesota 1999 - 2006

- Provided emergency services to persons in crisis.
- Assisted in providing information and services regarding food, shelter, clothing and medical provisions.

Courage Center Golden Valley, MN 2003 - 2005

- Assisted disabled patients with daily living activities by writing letters, reading correspondence, feeding, pushing wheelchairs and shopping.

Neighborhood Involvement Program St. Paul, MN 2001 - 2005

- Organized a block safety program for 26 households, which reduced crime in the area by 15 percent.

MEMBERSHIPS

Elected Secretary: Parent Teachers Association **2003**