



Disabled Workers Trainee Program



The State of Illinois has established a new **Disabled Workers Trainee Program** designed to grant employment opportunities to individuals living with disabilities that may prevent or provide difficulty in acquiring meaningful employment.



How the Program Works

Applicants must have a disability as defined by the federal Americans with Disabilities Act to qualify for the program. Eligible applicants who are confirmed into the program can then apply for positions marked as Disabled Workers Trainee Program on the State of Illinois employment website at work.illinois.gov. Only members of the Disabled Workers Trainee Program will be eligible for these positions, and only Disabled Workers Trainee Program member applications will be considered.

Positions posted will only have an education requirement. No experience will be required to gain employment through the program. When a program member is hired, they will receive on the job training through their hiring agency and department until the "certification" process is complete.

Training and certification timelines can take anywhere between 6 and 24 months, pending on the number of hours worked per week (minimum 20). Upon completion of the trainee program, the member will be certified as an employee with the State of Illinois.

How to Enroll

To enroll in the program, send an employment application (**CMS 100**) (Questions 1 thru 14) and proof of disability to:

Disabled Workers Program E-Mail:

CMS.DisabilityResCen@illinois.gov

Disabled Workers Program Coordinator Phone:

217-524-7514

Disabled Workers Program Mailing Address:

CMS Disabled Workers Program Coordinator
Springfield Assessment Center
130 W. Mason Street
Springfield, IL 62702

For individuals who may not have a home computer/internet access or who may have difficulty with online application processes, resources will be provided to accommodate both program enrollment and job application processes, please contact the Disabled Workers Program for more information.



↓ **APPLY FOR STATE JOBS HERE** ↓
work.illinois.gov



The Disabled Workers Trainee Program was established according to Illinois Public Act 101-0533 and is hosted by the Illinois Department of Central Management Services in partnership with the Illinois Taskforce on the Employment and Economic Opportunities for People with Disabilities.

The Illinois Department of Central Management Services (CMS) is proud to be an Equal Employment Opportunity Employer. CMS makes all employment decisions without regard to age, race, color, creed, religion, sex (including pregnancy), sexual orientation, gender identity, national origin, physical and mental disability, marital status, genetic information, or any other characteristic protected by federal or state law.



Illinois Department of Central Management Services

