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## **Goals & Current Situation**

|  |
| --- |
| We are excited that you have taken the first step to working with us to find a job that is right for you!We will help you for free, but we need to complete a few simple steps to get started.1. Complete the following questionnaire.
2. Meet with staff to review your questionnaire.
3. Follow the next steps provided by staff.
 |
| Do you have any situations that that need to be planned around? Education –* I am currently in school. I am attending:
	+ High School, Junior High, Middle, or Elementary School.
	+ Attending an alternative high school
	+ College, Technical, or Vocational School
* I have a hard time with reading, writing, and/or math.
* I have trouble with reading or speaking English.
* I dropped out of high school.
* I have not attended high school in the last quarter.
* I need help to enter or complete an educational program or to secure or hold employment.

Physical/Health* I have a disability that makes it hard for me to do certain things.
* I am legally blind.

Family* I am pregnant.
* I am a single parent.
* I have children and would need help getting childcare.

Financial* Myself or someone in my immediate family receives SNAP benefits.
* Myself or someone in my family receives TANF.
* Myself or someone in my family receives SSI.
* Myself or someone in my family receives state/local cash welfare.
* I live in a high poverty area.
* I receive a free/reduced price lunch at school.
* I may meet the low-income guidelines.

Legal* I have criminal charges pending.
* I have had instances/legal problems.
* I have had prior involvement in the criminal legal system.
* I have been incarcerated for a felony or misdemeanor.

Housing* I need a permanent place to live.
* I am in foster care.
* I have aged out of foster care.
* I am a runaway.

Employment Related* I am a veteran or qualified spouse.
* I am eligible, receiving, or exhausted unemployment benefits.
	+ Unemployed and receiving UI benefits.
	+ Eligible but not receiving UI benefits.
	+ Exhausted my UI benefits.
* I lost my last job because of plant closure or a large company layoff.
* I owned a business but now I am unemployed because of general economic conditions or natural disaster.
* I am married to someone who is an active duty service member.
	+ I am unemployed or under employed.
	+ I lost my job due to my spouse transferring.
* I was supported by my spouse who is no longer supporting me. I am unemployed or under employed.
* I have been unemployed for 27 weeks.
	+ I have one month of job search.
* Required additional assistance to regain employment.
* I am an incumbent worker entering a registered apprenticeship with my current employer.
* I am a eligible migrant and seasonal worker.
* None of the above.
 |

## **Education**

|  |
| --- |
| Highest Level of Education |

## **Work History**

|  |
| --- |
| What is your current employment status?* I have not worked before. This will be my first job.
* I am employed.
* I am employed but I have received a notice of termination/layoff.
* I am unemployed and I have been actively looking for work*.*
* I am unemployed but I have not been actively looking for work.
 |
| List your most recent job or the job which you received a notice of termination/layoff. |
| Are you currently employed by this employer?  |  |
| Employer Name |  |
| Start Date  |  |
| End date |  |
| Job Title |  |
| Employer City |  |
| Employer State |  |
| Hourly Wages Paid |  |
| Job Duties |  |
| Hours worked per week |  |
| Does this job meet your needs |  |
| Why or why not?  |  |
| Reason for leaving |  |
| Was this your primary employment? |  |
| Were you self-employed? |  |
|  |  |
|  |  |

## **Demographic & Contact Information**

|  |  |
| --- | --- |
| First Name\* |  |
| Last Name\* |  |
| What name do you go by? |  |
| Email\* |  |
| Confirm Email \* |  |
| Social Security Number\* |  |
| Street Address 1\* |  |
| Street Address 2  |  |
| City\* |  |
| State\* |  |
| ZIP Code\* |  |
| Primary Phone\* |  |
| Primary Phone Type\* | Mobile, Home, Work |
| Alternate Phone  |  |
| Alternate Phone Type  | Mobile, Home, Work |
| Sex at Birth\* | * Female
* Male
* Prefer not to answer
 |
| Preferred Gender Identification | * Female (she/her)
* Male (he/him)
* Non-binary (they/their)
* Prefer not to answer
 |
| Date of Birth\* |  |
| Military Status\* | * None
* Active
* Veteran
* Discharged
 |
| Marital Status\* | * Married
* Single
* Divorced
* Other
 |
| Ethnicity *Select all that apply.*\* | * American Indian or Alaskan Native
* Asian
* Black/African American
* Hispanic/Latino
* Middle Eastern or North African
* Native Hawaiian or Other Pacific Islander
* White
* Prefer not to answer
 |
| Are you authorized to work in the US? \* |
| For males 18+, are you registered with Selective Service? \*Selective service number |