



Illinois Workforce Integration System (IWIS) - Apprenticeship Illinois Navigator System

AGENDA

State Apprenticeship Expansion (SAE)
Grants PY 2019

● **Initial Implementation Timeline**

● **Illinois Workforce Integration System (IWIS) -
Apprenticeship Illinois System**

SAE Grants PY 2021

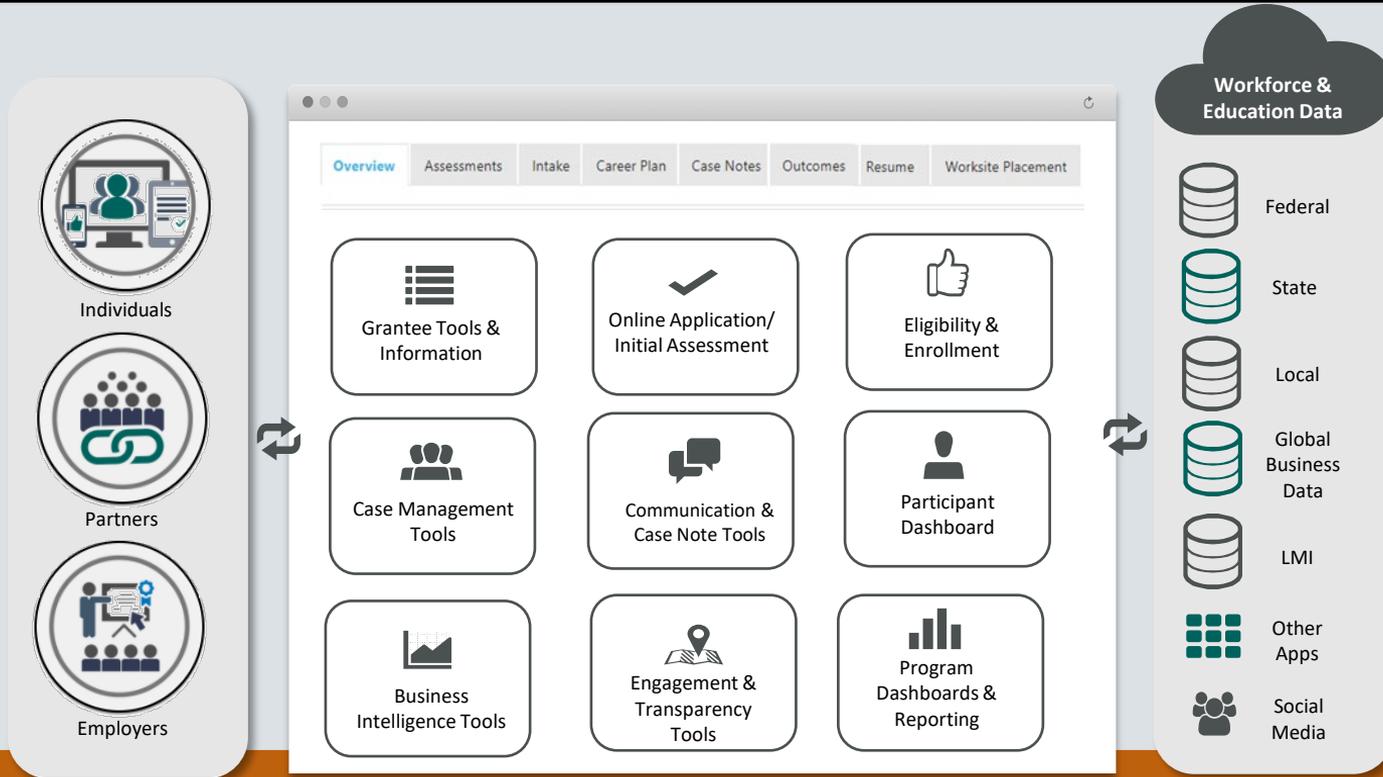
● **IWIS – Agile Development and User Centered Integration
and Innovation System**

● **Demonstration**

INITIAL IMPLEMENTATION TIMELINE

- **Early 2020** - Grantees began programs using their own individual manual or electronic tracking process/systems. Program data was submitted using excel spreadsheets.
- **August 2020** – Released IWIS - Apprenticeship Illinois System Program Implementation, Facilitation, and Report Tools for Intermediaries.
- **February 2021** – Submitted First DOL WIPS Report From data in the Apprenticeship Illinois System.
- **February 2022** – Implement the new work plan, quarterly reports, and Navigator tools with the SAE PY21 grantees.

Illinois Workforce Integration System (IWIS) Apprenticeship Illinois System



Illinois Workforce Integration System (IWIS)

- Role-Based Access
- APIs
- Cloud DB
- Notifications & Alerts
- Event, Log Monitoring
- Responsive Design
- Identity
- Email Services
- Search
- Workflow

ENGAGEMENT & TRANSPARENCY

Provide Navigators with tools to:

- **Document** business and individual outreach events and related information.
- **Provide communication transparency.** Use the system to send emails and document communication content at the same time. Navigators can see the history of contact as well as contact notes.
- **Identify** employer services with engaged organizations, partnerships and related information.
- **Create** an engaged organization apprenticeship opportunities “bank” that can be used to share opportunities with intermediaries.

The central screenshot displays the 'APPRENTICESHIP ILLINOIS' interface. The 'Engagement' tab is active, showing a table of apprenticeship entries. The table has columns for Occupation Title, Type of Apprenticeship, New or Expanded, Planned # of Apprenticeships, Start Date, and Current # of Apprenticeships.

Occupation Title	Type of Apprenticeship	New or Expanded	Planned # of Apprenticeships	Start Date	Current # of Apprenticeships
Electrical and Electronic Engineering Technicians	Apprenticeship	New	10	N/A	0
Elevator Installers and Repairers	Apprenticeship	Expanded	2	N/A	0
Industrial Machinery Mechanics	Apprenticeship	New	6	N/A	0
Industrial Truck Mechanic-Diesel Engine Mechanic	Apprenticeship	Expanded	4	N/A	0
Nursing Assistants	Apprenticeship	New	15	N/A	0

Below the table, it shows 'Showing 1 to 5 of 5 entries' and navigation buttons for 'First', 'Previous', '1', 'Next', and 'Last'. The footer of the application reads '© 2022 - Illinois workNet® - V: 6.6.1'.

NAVIGATOR

Provide navigator with tools to:

- Track contact with businesses in your area. This is different from a Customer Relationship Management tool (CRM)
- Communicate with others on your team about what business engagement.



Organization Profile

Name: Test Org

Organization Type: Community Based Organization

Number of Employees: Small (0-49)

ORGANIZATION INFORMATION

Organization Name *
Test Org

Organization Type *
Community Based Organization

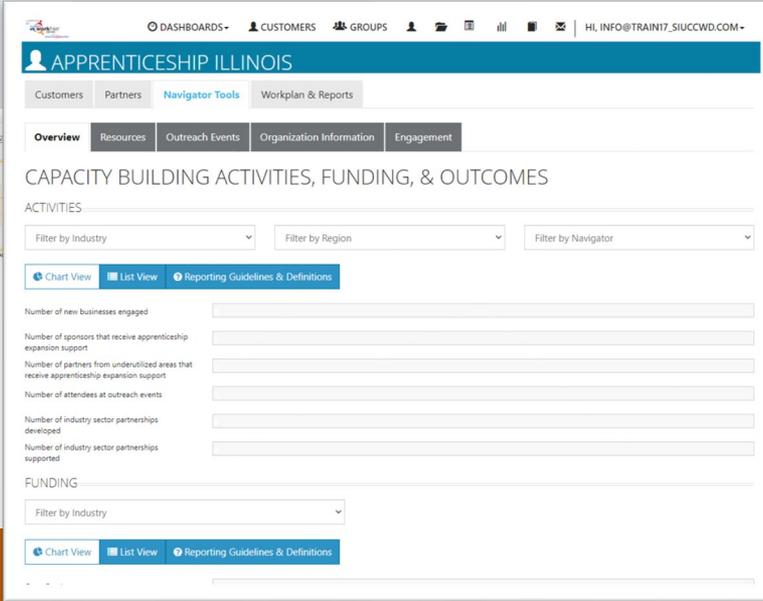
Number of Employees **
Small (0-49)

Address 1 *
100 Main Street

Address 2

City *
Sherman

State *



DASHBOARDS - CUSTOMERS - GROUPS - HI.INFO@TRAIN17.SIUCCWD.COM -

APPRENTICESHIP ILLINOIS

Customers Partners **Navigator Tools** Workplan & Reports

Overview Resources Outreach Events Organization Information Engagement

CAPACITY BUILDING ACTIVITIES, FUNDING, & OUTCOMES

ACTIVITIES

Filter by Industry Filter by Region Filter by Navigator

Chart View List View Reporting Guidelines & Definitions

Number of new businesses engaged

Number of sponsors that receive apprenticeship expansion support

Number of partners from underutilized areas that receive apprenticeship expansion support

Number of attendees at outreach events

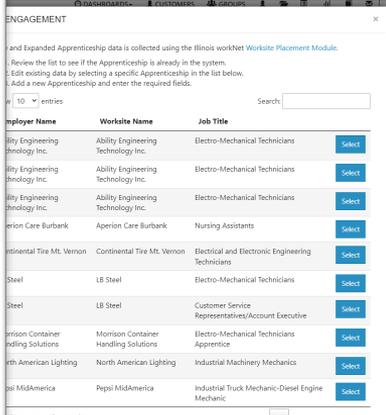
Number of industry sector partnerships developed

Number of industry sector partnerships supported

FUNDING

Filter by Industry

Chart View List View Reporting Guidelines & Definitions



ENGAGEMENT

and Expanded Apprenticeship data is collected using the Illinois workNet Worksite Placement Module.
Review the list to see if the Apprenticeship is already in the system.
Edit existing data by selecting a specific apprenticeship in the list below.
Add a new Apprenticeship and enter the required fields.

10 entries Search:

Employer Name	Worksite Name	Job Title	Select
ility Engineering Technology Inc.	Ability Engineering Technology Inc.	Electro-Mechanical Technicians	Select
ility Engineering Technology Inc.	Ability Engineering Technology Inc.	Electro-Mechanical Technicians	Select
ility Engineering Technology Inc.	Ability Engineering Technology Inc.	Electro-Mechanical Technicians	Select
erion Care Burbank	Aperion Care Burbank	Nursing Assistants	Select
ontinental Tire Mt. Vernon	Continental Tire Mt. Vernon	Electrical and Electronic Engineering Technicians	Select
Steel	LB Steel	Electro-Mechanical Technicians	Select
Steel	LB Steel	Customer Service Representatives/Account Executive	Select
unison Container Handling Solutions	Horizon Container Handling Solutions	Electro-Mechanical Technicians Apprentice	Select
rb-American Lighting	North American Lighting	Industrial Machinery Mechanics	Select
ppi MidAmerica	Pepsi MidAmerica	Industrial Truck Mechanic-Diesel Engine Mechanic	Select

Page 1 of 30 of 11 pages

OUTREACH EVENTS

Provide navigator with tools to:

- Track event with number of participants and follow-up notes.

The screenshot displays the 'APPRENTICESHIP ILLINOIS' Navigator Tools interface. The main navigation bar includes 'Customers', 'Partners', 'Navigator Tools' (active), and 'Workplan & Reports'. Below this, a secondary navigation bar shows 'Overview', 'Resources', 'Outreach Events' (active), 'Organization Information', and 'Engagement'. The 'Outreach Events' section features a 'Navigator' dropdown menu set to 'Select', 'Add Outreach Event' and 'Export' buttons, and a table listing events. The table has columns for Outreach Name, Outreach Audience, Outreach Type, Number of Attendees, and Results. A single entry is shown: 'Community Fair' with 75 attendees. Below the table, it indicates 'Showing 1 to 1 of 1 entries' with navigation links for 'First', 'Previous', '1', 'Next', and 'Last'. A search bar is also present. On the left, a sidebar titled 'ADD OUTREACH EVENT' contains form fields for Outreach Name, Audience Type, Outreach Type, and Number of Attendees, along with an 'Add Follow-Up Note' button. On the right, a modal window titled 'ADD OUTREACH NOTE' is open, containing fields for Case Note Type, Contact Date, Subject, and Comment, along with delivery method options and 'Save' and 'Close' buttons. The footer shows the copyright notice: '© 2022 - Illinois workNet® - V: 10.10.9'.

APPRENTICESHIP ILLINOIS

Customers Partners **Navigator Tools** Workplan & Reports

Overview Resources **Outreach Events** Organization Information Engagement

Navigator
Select

Add Outreach Event Export

Show 10 entries Search:

Outreach Name	Outreach Audience	Outreach Type	Number of Attendees	Results
Community Fair	Business Engagement	Chamber Event - After-Hours Event	75	See Notes

Showing 1 to 1 of 1 entries First Previous 1 Next Last

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ADD OUTREACH EVENT

Outreach Name *

Audience Type *
Select

Outreach Type *
Select

Number of Attendees *
Add Follow-Up Note

ADD OUTREACH NOTE

Case Note Type *
Select

Contact Date *
mm/dd/yyyy

Subject *

Comment *

Delivery Method *
 Illinois workNet Message
 Illinois workNet Message and Email
 Save as Case Note Without Sending as Message/Email

Save Close

ORGANIZATION INFORMATION

Provide Intermediaries with tools to:

- **Develop** a plan to reach training and employment goals.
- **Assign/update** services, providers, and related information using the career plan builder.
- **Communicate** using case note & message app.
- **Monitor** progress, performance and outcome data.

The screenshot displays the 'APPRENTICESHIP ILLINOIS' web application interface. The main navigation bar includes 'Customers', 'Partners', 'Navigator Tools', and 'Workplan & Reports'. Below this, there are tabs for 'Overview', 'Resources', 'Outreach Events', 'Organization Information', and 'Engagement'. The 'Organization Information' tab is active, showing a table of organization data.

Organization Information Table:

Organization Name	Organization Type	Number of Employees	Industry	Last Contact Date
Fisher Nuts	Employer	Medium (50-99)	N/A	N/A

The interface also features a search bar, a 'Show 10 entries' dropdown, and navigation controls (First, Previous, 1, Next, Last). A map of Chicago is visible on the right side of the screen. Below the main content, there are sections for 'ORGANIZATION CONTACTS', 'SERVICE TEAM MEMBERS', and 'ORGANIZATION NOTES', each with an 'Add' button.

ENGAGEMENTS

- Engagements – Add information about apprenticeships that the Navigator helps implement.

The screenshot displays the 'APPRENTICESHIP ILLINOIS' web application. The main navigation bar includes 'Customers', 'Partners', 'Navigator Tools', and 'Workplan & Reports'. The 'Engagement' tab is selected in the secondary navigation bar. Below this, there is an 'Add Apprenticeship' button and a 'Show 10 entries' dropdown menu. A search bar is located to the right of the dropdown. The main content area features a table with the following columns: Occupation Title, Type of Apprenticeship, New or Expanded, Planned # of Apprenticeships, Start Date, and Current # of Apprenticeships. The table lists five entries: Electrical and Electronic Engineering Technicians, Elevator Installers and Repairers, Industrial Machinery Mechanics, Industrial Truck Mechanic-Diesel Engine Mechanic, and Nursing Assistants. At the bottom of the table, it says 'Showing 1 to 5 of 5 entries' and includes navigation buttons for 'First', 'Previous', '1', 'Next', and 'Last'. On the left side, there is a sidebar with 'APPRENTICESHIP INFORMATION' and various form fields. On the right side, there are sections for 'INDUSTRY RECOGNIZED CREDENTIALS', 'FUNDING SOURCE', and 'OTHER EMPLOYER SERVICES', each with an 'Add' button.

APPRENTICESHIP ILLINOIS

Customers Partners **Navigator Tools** Workplan & Reports

Overview Resources Outreach Events Organization Information **Engagement**

[Add Apprenticeship](#)

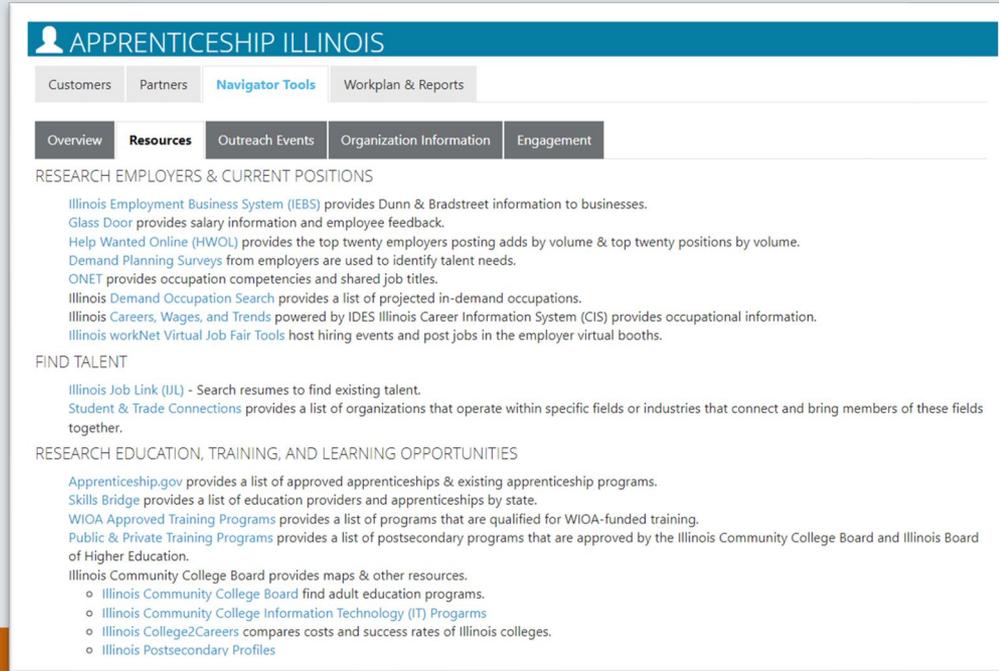
Show entries Search:

Occupation Title	Type of Apprenticeship	New or Expanded	Planned # of Apprenticeships	Start Date	Current # of Apprenticeships
Electrical and Electronic Engineering Technicians	Apprenticeship	N/A	10	N/A	0
Elevator Installers and Repairers	Apprenticeship	N/A	2	N/A	0
Industrial Machinery Mechanics	Apprenticeship	N/A	6	N/A	0
Industrial Truck Mechanic-Diesel Engine Mechanic	On-the-Job Training	N/A	4	N/A	0
Nursing Assistants	Permanent Employment		15	N/A	0

Showing 1 to 5 of 5 entries First Previous Next Last

RESOURCES

- Links to help you connect and support local businesses.



The screenshot shows the 'APPRENTICESHIP ILLINOIS' website. The header includes a navigation menu with 'Customers', 'Partners', 'Navigator Tools' (highlighted), and 'Workplan & Reports'. Below this is a secondary menu with 'Overview', 'Resources' (highlighted), 'Outreach Events', 'Organization Information', and 'Engagement'. The main content area is titled 'RESEARCH EMPLOYERS & CURRENT POSITIONS' and lists several resources: Illinois Employment Business System (IEBS), Glass Door, Help Wanted Online (HWOL), Demand Planning Surveys, ONET, Illinois Demand Occupation Search, Illinois Careers, Wages, and Trends, and Illinois workNet Virtual Job Fair Tools. The next section is 'FIND TALENT', listing Illinois Job Link (IJL) and Student & Trade Connections. The final section is 'RESEARCH EDUCATION, TRAINING, AND LEARNING OPPORTUNITIES', listing Apprenticeship.gov, Skills Bridge, WIOA Approved Training Programs, Public & Private Training Programs, and Illinois Community College Board resources, including a list of links for adult education, IT programs, college costs, and postsecondary profiles.

APPRENTICESHIP ILLINOIS

Customers Partners **Navigator Tools** Workplan & Reports

Overview **Resources** Outreach Events Organization Information Engagement

RESEARCH EMPLOYERS & CURRENT POSITIONS

- [Illinois Employment Business System \(IEBS\)](#) provides Dunn & Bradstreet information to businesses.
- [Glass Door](#) provides salary information and employee feedback.
- [Help Wanted Online \(HWOL\)](#) provides the top twenty employers posting adds by volume & top twenty positions by volume.
- [Demand Planning Surveys](#) from employers are used to identify talent needs.
- [ONET](#) provides occupation competencies and shared job titles.
- [Illinois Demand Occupation Search](#) provides a list of projected in-demand occupations.
- [Illinois Careers, Wages, and Trends](#) powered by IDES Illinois Career Information System (CIS) provides occupational information.
- [Illinois workNet Virtual Job Fair Tools](#) host hiring events and post jobs in the employer virtual booths.

FIND TALENT

- [Illinois Job Link \(IJL\)](#) - Search resumes to find existing talent.
- [Student & Trade Connections](#) provides a list of organizations that operate within specific fields or industries that connect and bring members of these fields together.

RESEARCH EDUCATION, TRAINING, AND LEARNING OPPORTUNITIES

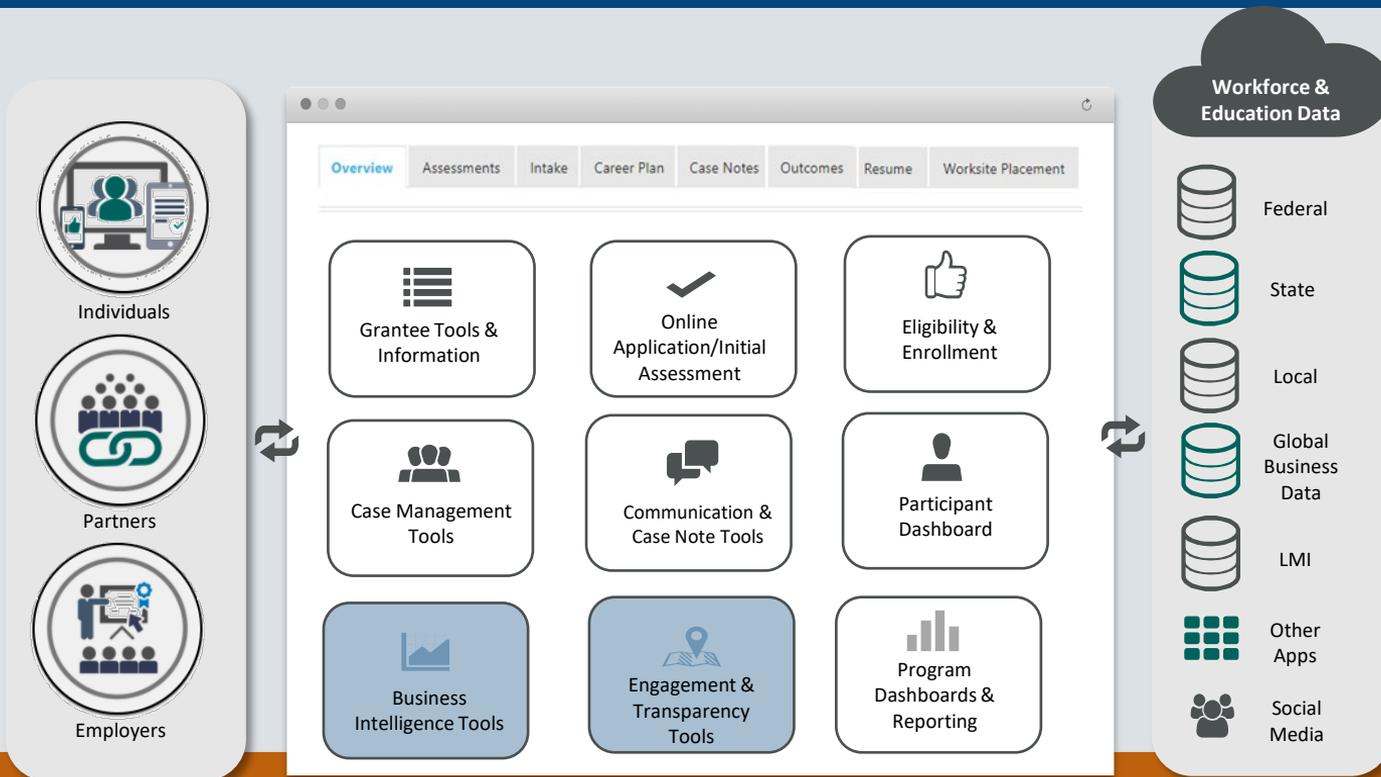
- [Apprenticeship.gov](#) provides a list of approved apprenticeships & existing apprenticeship programs.
- [Skills Bridge](#) provides a list of education providers and apprenticeships by state.
- [WIOA Approved Training Programs](#) provides a list of programs that are qualified for WIOA-funded training.
- [Public & Private Training Programs](#) provides a list of postsecondary programs that are approved by the Illinois Community College Board and Illinois Board of Higher Education.
- [Illinois Community College Board](#) provides maps & other resources.
 - o [Illinois Community College Board](#) find adult education programs.
 - o [Illinois Community College Information Technology \(IT\) Programs](#)
 - o [Illinois College2Careers](#) compares costs and success rates of Illinois colleges.
 - o [Illinois Postsecondary Profiles](#)

TRAINING TOOLS

Provide program staff with training resources and tools:

- **Partner Page** – Resources, meeting recordings, system updates, calendar of meetings, and quick start guides are all available for reference.
- **Learning Management System** – Series of modules to help users understand about Apprenticeships, the system, TPM and more.

User Centered Design & Developing for Total Integration



ILLINOIS WORKNET PLATFORM TOOLS

- Role-Based Access
- APIs
- Cloud DB
- Notifications & Alerts
- Event, Log Monitoring
- Responsive Design
- Identity
- Email Services
- Search
- Workflow

WORKPLAN

- **Workplan information** – Enter this information at the beginning of the program and each quarter.

The screenshot displays the 'Apprenticeship Illinois' web application interface. The main header includes navigation links for 'DASHBOARDS', 'CUSTOMERS', 'GROUPS', and a user profile icon. The page title is 'APPRENTICESHIP ILLINOIS' with a sub-header 'Workplan & Reports'. The central content area is titled 'QUARTERLY REPORTS' and contains a 'Project Narrative and Work Plan' section. This section includes a 'Navigator' dropdown menu and a 'Submit Project Plan' button. Below this is a table with columns for 'Project Narrative', 'Add Date', 'Added By', and 'Status'. The table contains one entry: 'Project Plan - Apprenticeship Illinois - ABC Location' with an add date of '2/11/22', added by 'Amelia Telger', and a status of 'Not Approved'. To the left of the main interface is a sidebar titled 'QUARTERLY REPORTS: PROJECT PLAN' containing a form for 'Project Narrative' with fields for 'Grantee Project Manager', 'Grantee Reporting Start', 'Grantee Fiscal Start', and 'Other (if needed)'. To the right is a table with columns for 'Title' and 'Projection', listing various metrics such as 'Number of attendees at outreach events' and 'Number of industry sector partnerships developed'.

QUARTERLY REPORTS: PROJECT PLAN

Grant Number: 21-987655
Grantee Name: Apprenticeship Illinois - ABC Location
Created: N/A
Approved: N/A

Project Narrative

GRANTEE STAFF RESPONSIBLE FOR KEY PROJECT ACTIVITIES

Grantee Project Manager *
Select

Grantee Reporting Start*
Select

Grantee Fiscal Start*
Select

Other (if needed)
Select

Project Overview **
Provide a 1-2 paragraph overview of the project. This could be the same information that is included in the project executive summary.

APPRENTICESHIP ILLINOIS

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Customers Partners **Workplan & Reports**

QUARTERLY REPORTS

Project Narrative and Work Plan

Navigator
Select

Submit Project Plan

Project Narrative	Add Date	Added By	Status
Project Plan - Apprenticeship Illinois - ABC Location	2/11/22	Amelia Telger	Not Approved

Reports

Title	Projection
Number of attendees at outreach events	
Number of industry sector partnerships developed	
Number of industry sector partnerships supported	
Number of new businesses engaged	
Number of outreach events	
Number of partners from underutilized areas that receive apprenticeship expansion support	
Number of sponsors that receive apprenticeship expansion support	
Number of existing Pre-Apprenticeship programs expanded	
Number of existing Registered Apprenticeship programs expanded	

Demonstration

The screenshot displays the 'Apprenticeship Illinois' web application. At the top, there is a navigation bar with 'DASHBOARDS', 'CUSTOMERS', 'GROUPS', and a user profile icon. The main header area includes a user profile icon and the text 'APPRENTICESHIP ILLINOIS'. Below this, there are tabs for 'Customers', 'Partners', 'Navigator Tools' (which is active), and 'Workplan & Reports'. A secondary set of tabs includes 'Overview' (active), 'Resources', 'Outreach Events', 'Organization Information', and 'Engagement'. The main content area is titled 'CAPACITY BUILDING ACTIVITIES, FUNDING, & OUTCOMES' and is divided into two sections: 'ACTIVITIES' and 'FUNDING'. Each section has a 'Filter by Industry' dropdown menu and a 'Filter by Navigator' dropdown menu. Below the filters, there are three view options: 'Chart View', 'List View', and 'Reporting Guidelines & Definitions'. The 'ACTIVITIES' section lists several metrics with corresponding input fields: 'Number of new businesses engaged', 'Number of sponsors that receive apprenticeship expansion support', 'Number of partners from underutilized areas that receive apprenticeship expansion support', 'Number of attendees at outreach events', 'Number of industry sector partnerships developed', and 'Number of industry sector partnerships supported'. The 'FUNDING' section also has a 'Filter by Industry' dropdown menu and the same three view options. The bottom of the page shows a partial view of a 'Grant Funds' section.

Navigating System Tools to View Business Information

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HOME: <https://www.illinoisworknet.com/>



EMAIL: info@illinoisworknet.com



MORE INFO: <https://www.illinoisworknet.com/partners/Pages/Apprenticeship.aspx>



FACEBOOK



TWITTER



YOUTUBE



LINKEDIN



LINKEDIN GROUP



PINTEREST

