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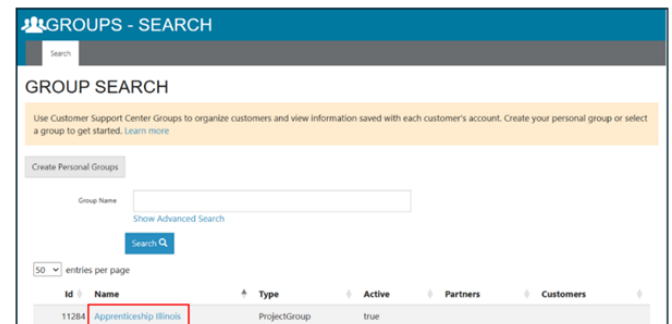
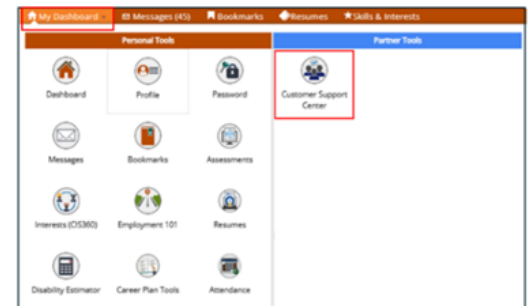
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What are good organizations to add to Apprenticeship Illinois?

- A business that is actively marketing their business and not operating on a strictly cash basis.
- A business that is trying to expand their employee base with higher skill levels.
- A business that may have had an apprenticeship before and would be interested in reviving a new occupation for their company.

Accessing Navigator Tools

1. Log in to www.illinoisworknet.com.
2. Select **My Dashboard**
3. Select **Partner Tools**
4. Select **Customer Support Center**
5. Select **Apprenticeship Illinois** from the Group Search page.





6. Select Navigator Tools

7. Select Organization Information

- **Filter** by Navigator
- **Search** for the Organization name to ensure it has not already been added to the system.

Add Organization

1. To add an organization, click **Add Organization**.

ApPL pings against the IEBS D&B list of more than 600,000 businesses in Illinois. *Please note that only businesses that are marketing themselves and not operating strictly on a cash basis will be available in the D&B database. Some companies may be registered in another state or using a DBA – Doing Business As name.*

2. Enter at a minimum the **organization's name** and **State** to find a match.
3. If you are not sure of what the actual entity name is select **Illinois Business Entity Search**.



4. Search the **Business Name** and click **Submit**.
An example would be “Skerston”.

Search for a Business Entity

Choose a Search Method required

☒ Business Name ☐ Registered Agent ☐ President ☐ Secretary
☐ Manager ☐ File Number ☐ Keyword ☐ Partial Word

Start a New Search required

Skerston

Submit

5. No results are found because it is a partial name search.

Search for a Business Entity

No results found

Choose a Search Method required

☒ Business Name ☐ Registered Agent ☐ President ☐ Secretary
☐ Manager ☐ File Number ☐ Keyword ☐ Partial Word

Start a New Search required

Submit

6. A new search is put in for “Reilly”.

Search for a Business Entity

Choose a Search Method required

☒ Business Name ☐ Registered Agent ☐ President ☐ Secretary
☐ Manager ☐ File Number ☐ Keyword ☐ Partial Word

Start a New Search required

Reilly

Submit



- There are many results returned from the Search. If the entity is listed in the search results, **click the Entity Name**.

File Number	Entity Type	Entity Name	Entity Status	Registered Effective Date	Registered Agent
00141151	LLC (MST)	REILLY ERWIN & COMPANY, L.L.C.	VOLUNTARY DISSOLVED	10-14-1997	JOHN J. BUTTITA
002371	RP (MST)	REILLY, PENNER & BENTON, LLP	EXPIRED	04-07-2010	VCORP AGENT SERVICES INC
00274682	LLC (MST)	REILLY MURPHY DEVELOPMENT, L.L.C.	ACTIVE	04-01-1999	JOSEPH P. KELLY
002756	RP (MST)	REILLY, PENNER & BENTON, LLP	ACTIVE	12-07-2011	VCORP AGENT SERVICES, INC.
01269658	LLC (ASE)	REILLY PUBLICITY AND PUBLIC AFFAIRS	INVOLUNTARY DISSOLUTION	08-17-2004	JASON C SCHRAM
01715925	LLC (MST)	REILLY LAW OFFICE LLC	ACTIVE	01-01-2006	JAMES T. REILLY

- At the bottom of the Entity information, there are **additional tabs** with more information about the entity if it is needed:

- Available Services
- Managers
- Old LLC Name
- Assumed Name
- Series Name
- File History

Entity Information

Entity Name: REILLY LAW OFFICE LLC

Principal Address: 1400 STATE ST, OTTAWA, IL 613500000

File Number: 01715925 Status: ACTIVE on 01-07-2025

Entity Type: LLC Type of LLC: Domestic

Org. Date/Admission Date: 01-01-2006 Jurisdiction: IL

Duration: PERPETUAL

Annual Report Filing Date: 01-07-2025 Annual Report Year: 2025

Agent Information: JAMES T. REILLY, 1400 STATE ST, OTTAWA, IL 61350 Agent Change Date: 01-04-2024

Services and More Information

Choose a tab below to view services available to this business and more information about this business.

Available Services Managers Old LLC Name Assumed Name Series Name File History

Managers Address

SKERSTON, JENNIFER B. 1400 STATE ST, OTTAWA, IL 613500000

- Return to the Add Organization Modal

- Copy and paste** the Entity Name in the Organization Name search box
- Select** the State from the dropdown list
- Click Search**

ADD ORGANIZATION

Having trouble finding the Organization? Please check the Illinois Business Entity Search for the Official Business Name and use that in your search. The Dun & Bradstreet (D&B) Search focuses on employer locations that are not solely operating on a cash basis and marketing their businesses/organizations. This includes Non-profits. If you have checked all areas and cannot find the business, submit a help request through the Customer Support Center.

Organization Name: REILLY LAW OFFICE LLC City:

Address: State: Illinois

Company Name Address Select

Search Close

- Click Select** next to the Company Name

ADD ORGANIZATION

Having trouble finding the Organization? Please check the Illinois Business Entity Search for the Official Business Name and use that in your search. The Dun & Bradstreet (D&B) Search focuses on employer locations that are not solely operating on a cash basis and marketing their businesses/organizations. This includes Non-profits. If you have checked all areas and cannot find the business, submit a help request through the Customer Support Center.

Organization Name: REILLY LAW OFFICE LLC City:


Address: State: Illinois

Company Name Address Select

REILLY LAW OFFICE LLC (LAW OFFICES OF REILLY & SKERSTON, LLC) 1400 State St, Ottawa, IL 61350-4735 Select

11. After selecting the company name, the system returns to the **Organization information** tab.

- **Filter** for Navigator
- **Search** the Organization Name
- **Click** on the Organization Name


APPRENTICESHIP ILLINOIS

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Navigator

Apprenticeship Illinois - ABC Location

Planned Outcome Category

Select

Add Organization Export

10 entries per page

Search:

Organization Name	Industry	Current Status	Last Contact Date	Status Indicators
REILLY LAW OFFICE LLC	Professional, Scientific, and Technical Services	No Statuses		

12. **Check** the underutilized map in IEBS and indicate whether the address of the organization is in an **underserved area**.

- All partners in ApplL will have IEBS viewer access at a minimum. A partner may have additional permissions in IEBS.
- The first time that a user accesses the map, there are two acknowledgements that need consent from the user for using IEBS and accessing the Dun and Bradstreet database.

Organization Name REILLY LAW OFFICE LLC	FEIN
Doing Business As Name Law Offices Of Reilly & Skerston, Llc	Number of Employees 0
Location Address 1400 State St Ottawa, IL 61350-4735	NAICS 541110
County La Salle Update map location	Industry Professional, Scientific, and Technical Services
Phone 8156728505	Small Business Yes
Web Page Address www.reillylawofficestreator.com	Female Owned No
This organization is in a state or federal underserved area. Check map here. <input type="radio"/> Yes <input checked="" type="radio"/> No	Minority Owned No
Reviewed <input checked="" type="radio"/> Yes <input type="radio"/> No Reviewed by Three Programs on 1/4/24.	Standalone Organization No

13. **Click** the **Check map here** link on the organization table to access the map in IEBS.

- **Enter** the address in the address search field to check the address location.
- **View** the overall Qualification.
 - **Scroll** down the page to view additional details.
- **Check** the box Yes or No.



Update Organization Information

1. On the **Organization Information** tab:

- **Filter** by Navigator
- **Search** for the Organization name
- **Click** the Organization name – D&B database information is displayed at the top including a map with the location pinned.

Organization Name	Industry	Current Status	Last Contact Date	Status Indicators
RELLY LAW OFFICE LLC	Professional, Scientific, and Technical Services	No Statuses		

Organization Name: RELLY LAW OFFICE LLC

Doing Business As Name: Law Offices Of Relly & Stanton, LLC

Location Address: 1400 State St, Chicago, IL 60602

County: Cook

Phone: 312-733-0000

Web Page Address: www.rellylaw.com

FEIN:

Number of Employees: 3 (small)

NAICS: 541110

Industry: Professional, Scientific, and Technical Services

Small Business: No

Female Owned: No

Minority Owned: No

Standalone Organization: No

Incorporation Year: 2007

ORGANIZATION STATUS OVERVIEW

Initial Contact: on 6-13-2023 by Vagga O'Leary

Status: Active

Program In Process for DOL Approval: No

Program Registered: No

Program Stagnant: No



2. The following sections can be edited:

- **Occupations In Development:**
 - **Click** Add Occupation to add an occupation. This section displays the occupations that are currently in process with the latest status update and date of update.
- **Organization Contacts:**
 - **Click** Add Contact to add a new contact.
 - **Click** View to view/edit information.
 - **Click** Remove to remove the contact.
- **Service Team Members:**
 - **Click** Add Team Member. Select a team member from the list. Click the minus next to a team member's name to remove a team member.
- **Outreach Events:**
 - **Add** Outreach Event to enter an event for the organization. Refer to the Add Event notes at the top of the modal.
- **Apprenticeships:**
 - **Click** Add Apprenticeship to add a New or Expanded Pre-Apprenticeship or Apprenticeship.
- **Engagement – Employer Services:**
 - **Check** a box for an engagement activity that has been provided to the organization. The date and who marked it will automatically be added.
- **Organization Notes:**
 - **Click** Add Note to add a note related to the organization.



Add and Edit an Organization

June 2025 v3

This workforce product was funded by a grant awarded by the U.S. Department of Labor’s Employment and Training Administration. The product was created by the recipient and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites, and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership.