

ROLE	RESPONSIBLE PARTY	RESOURCES PROVIDED
APPRENTICE RECRUITMENT		
OUTREACH TO POTENTIAL APPRENTICES		
CANDIDATE SCREENING AND SKILLS ASSESSMENT		
INTERVIEWS FOR APPRENTICE POSITIONS		
SUPPORT FOR APPRENTICES		
CAREER COUNSELING		
CASE MANAGEMENT		
SUPPORTIVE SERVICES		
BASIC SKILLS TRAINING		
RELATED INSTRUCTION		
IDENTIFY SKILL/COMPETENCY REQUIREMENTS		
DEVELOP CURRICULUM		
IDENTIFY ANY CREDENTIALS (OR COLLEGE CREDIT) THAT WILL BE EARNED AT INTERIM POINTS OR AT COMPLETION OF THE APPRENTICESHIP		
IDENTIFY TRAINING FACILITIES/CLASSROOM SPACE		
PURCHASE/SECURE INSTRUCTIONAL EQUIPMENT AND SUPPLIES		
DELIVER RELATED INSTRUCTION TO APPRENTICES		
ON-THE-JOB TRAINING		
IDENTIFY SKILL/COMPETENCY REQUIREMENTS		
IDENTIFY EXPERIENCED MENTORS AT THE JOB SITE		
DEVELOP AN OJT PLAN		
PROGRAM OPERATION AND ADMINISTRATION		
COORDINATE ACTIVITIES AMONG PARTNERS		
DEVELOP WAGE PROGRESSION SCHEDULE		
TRACK AND REPORT PROGRAM OUTCOMES		
REGISTER THE PROGRAM		
SUSTAINABILITY AND CONTINUOUS IMPROVEMENT		
DEVELOP SUSTAINABILITY PLAN		
EVALUATE PROGRESS AND MAKE PROGRAM CORRECTIONS AS NEEDED		
SHARE YOUR SUCCESSES TO MAINTAIN MOMENTUM AND COMMUNITY SUPPORT		