

November 17, 2021



Updates to the Unified State Plan, Regional/Local Planning Guide and Governor's Guidelines for Program Year 2022

OVERVIEW



Federally Mandated Plans

Combined Timeline

WIOA Unified State 2022 Modification

Regional/Local Planning Guidance for PY22 Modifications

Governor's Guidelines – Supplemental Guidance for PY22 MOUs

For your feedback

WIOA Frequently Asked Questions:

<https://www.illinoisworknet.com/WIOA/Resources/Pages/Advisory-Group-FAQ.aspx>

Draft revisions

Draft revisions

Federally Mandated Plans



1. Unified State Plan Modification for PY22
 - Core partners (Illinois includes required partners in the process)
2. Regional Plan Modification for PY22 (§ 679.510)
 - Coordination of resources among multiple Workforce Boards in a region
 - Planning regions are identified by the State
3. Local Plan Modification for PY22 (§ 679.550 and § 679.560)
 - Local Workforce Board
 - Chief Elected Officials (CEOs)
4. Local MOUs for Shared Costs and Service Delivery through American Job Centers
 - Local Workforce Board
 - Program Partners/Service Delivery Providers
 - One-stop Operator roles
5. Program-specific Plans
 - Example: Career and Technical Education/Perkins

OVERVIEW (Continued)



OVERVIEW – COMBINED TIMELINE	Estimated Date
★ Feedback on draft Regional and Local Planning Guide and Draft Supplemental Guidance for PY22 MOUs due	November 23, 2021
Regional and Local Planning Guide and Data Packets issued	November 30, 2021
Supplemental Guidance for PY22 MOU negotiations issued	November 30, 2021
Stakeholder engagement continues for the PY 2022 Unified State Plan Modification	November - December 2021
★ PY 2022 Pre-Program Year Planning form due for LWIA PY 2022 MOU and Budget Negotiations	December 31, 2021
PY 2022 Regional and Local Plan modifications are updated and posted for public comment	February 14, 2022
PY 2022 Unified State Plan modification is submitted to the U.S. Department of Labor	March 1, 2022
★ Regional and Local Plans are updated based on public comment, Planning Teams receive Local Board approval and submit to the Governor (WIOA inbox)	March 31, 2022
WIOA Interagency TA Team review process of PY 2022 Regional and Local Plan modifications	April 4 – May 13, 2022
★ PY 2022 Report of Outcomes due (with preliminary budget and any waiver requests) for PY 2022 MOU and Budget negotiations	April 15, 2022
TA Team distributes approval status letters for PY 2022 Regional and Local Plan modifications to EDRs and LWIAs	May 20, 2022
Regional and Local Planning Teams make revisions and submit final plans to the WIOA inbox	June 20, 2022
★ PY 2022 Final MOU and Budgets due	June 30, 2022
Final reviews are completed of the PY 2022 Regional and Local Plan modifications; plans are uploaded to the IL workNet portal	July 1, 2022
TA Team review process of PY 2022 MOUs and Budgets	July 18, 2022
★ LWIAs make changes and submit revised MOUs and Budgets (as applicable)	October 2022
Final reviews are completed, and plans are uploaded to the IL workNet portal	November 2022



WIOA Unified State Plan 2022 Modification

Unified State Plan Modification



- Departments of Labor and Education require a four-year plan
 - 2-year modification process
 - Reflection of changes in labor market and economic conditions
- Strategy for the State's workforce development system
- Requires States to plan across core programs
- Content driven by Federal guidance document (known as the ICR)
 - Strategic elements
 - Operational elements
- Modification is due to DOL and DOE by March 2022

Stakeholder Engagement



- Inventory of current reports and studies complete
- Survey drafted being distributed
 - Frontline workers and local boards can complete this survey: <https://www.surveymonkey.com/r/FTC2JX3>
- Webinar scheduled for December 2 at 10 a.m.
 - Please attend!
 - Meeting Link: <https://us02web.zoom.us/j/82615336148>
 - Dial by your location: 312 626 6799
 - Meeting ID: 826 1533 6148
- Public comment opens in February with webinar

Guidance and Unified State Plan Modification



Activity	Proposed Date
Webinar to present draft concepts for the USP Modification, the Regional/Local Planning Guide modifications and Supplemental Guidance for PY22 MOUs	November 17, 2021
Supplemental Guidance to the Governor’s Guidelines and Regional and Local Plan Guide issued	November 30, 2021
Stakeholder engagement continues on the PY 2022 Unified State Plan Modification	Nov.- Dec. 2021
Final submission of the PY 2022 Unified State Plan Modification to the U.S. Department of Labor	March 1, 2022

Guidance and Unified State Plan Stakeholder Engagement



QUESTIONS ON USP
MODIFICATION OR
STAKEHOLDER
ENGAGEMENT?



DRAFT Regional and Local Planning
Guidance for 2022
Modifications

Regional and Local Planning Guidance



- The State is required to establish guidance for submission of regional and local plans
- The State issued an updated Regional and Local Planning Guide in October 2019 and has now updated it as of November 2021
- Regional and Local Plans **must** follow the chapter format laid out in the planning guide
- Every dot point of content must be addressed in the plan
- Plans are reviewed by the State for completeness and compliance
- The Planning Guide will be available on Illinois workNet when final

Regional Plan - Modification



- Four-year action plan to **develop, align** and **integrate** service delivery strategies and resources among the multiple workforce development areas in a given region
 - 2-year modification process
 - Reflection of changes in labor market and economic conditions
 - COVID-19 Implications
 - Equity Lens
- Must be consistent with the vision and goals of the Unified State Plan
- Local Workforce Development Boards and Chief Elected Officials are charged with the duty of leading regional planning efforts

Local Plan - Modification



- Four-year action plan to **develop, align, and integrate** service delivery strategies to support the State’s vision and strategic and operational goals
 - 2-year modification process
 - Reflection of changes in labor market and economic conditions
 - COVID-19 Implications
 - Equity Lens
- Support achievement of the State’s vision and goals as outlined in the Unified State Plan
- Local Plans within a region support and align with the Regional Plan and Local Plans must be incorporated as a part of the Regional Plan

Regional and Local Planning Guide Update



The Regional and Local Planning Guide was most recently updated in October 2019, prior to the COVID-19 pandemic. This guide is being modified in November 2021 to specify how regional and local plans must be updated in 2022 to identify implications of the pandemic, to the extent known. Areas requiring COVID-19 National Health Emergency specific content for the 2022 modification are highlighted in yellow throughout this document.

Regional and Local Planning Updates Within Chapters

CHAPTER 1: ECONOMIC AND WORKFORCE ANALYSIS – REGIONAL COMPONENT

This chapter must discuss how the region has collected and analyzed updated regional labor market information including the local planning requirements. ~~Additionally, therequirements.~~ The chapter must demonstrate alignment with education and economic development. Regional teams are encouraged to use the labor market information posted on <https://www.illinoisworknet.com/WIOA/RegPlanning> that will provide consistency in the data used for regional analysis throughout the state⁵.

A. As part of the 2022 modification, provide an updated analysis of the factors listed below noting any significant impacts of the COVID-19 National Health Emergency:

Regional and Local Planning Updates – COVID-19



... provide updated information and analysis noting any significant impacts of the COVID-19 National Health Emergency and what steps will be taken to address the challenges and opportunities that are associated with ...

Regional and Local Planning Updates – COVID-19



... provide updated **information and analysis** noting any significant impacts of the COVID-19 National Health Emergency and what steps will be taken to address the challenges and opportunities that are associated with ...

Regional and Local Planning Updates – COVID-19



... provide updated information and analysis noting any significant impacts of the COVID-19 National Health Emergency and **what steps will be taken** to address the challenges and opportunities that are associated with ...

Regional and Local Planning Updates – COVID-19



CHAPTER 2: STRATEGIES FOR SERVICE INTEGRATION – REGIONAL COMPONENT

This regional component of the plan must describe the regional service strategies, including use of cooperative service delivery strategies and the connection of job seekers with employers. As part of the 2022 modification, Rregions are required to provide *updated* information and analysis noting any significant impacts of the COVID-19 National Health Emergency and what steps will be taken to address the challenges and opportunities that are associated with the regional service integration strategies.

Regional and Local Planning Updates – COVID-19



CHAPTER 3: VISION, GOALS AND IMPLEMENTATION STRATEGIES – REGIONAL COMPONENT

This section will outline how the Local Workforce Board(s) will coordinate the regional workforce, education and economic development activities with regional activities that are carried out in the local areas. The responses must illustrate that business, education and workforce development stakeholders have provided input and are involved with the development of the strategies and to ensure alignment with other plans. Regions are required to provide *updated* information and analysis noting any significant impacts of the COVID-19 National Health Emergency and what steps will be taken to address the challenges and opportunities that are associated with the implementation of regional strategies.

Regional and Local Planning Updates – COVID-19



CHAPTER 4: OPERATING SYSTEMS AND POLICIES – LOCAL COMPONENT

This chapter provides an overview of all the operating systems and policies within the Local Workforce Innovation Areas (LWIAs). LWIAs must incorporate key documents into the plan that describe the one-stop delivery system and the services that are provided by the workforce partners.

LWIAs are required to provide *updated* information and analysis noting any significant impacts of the COVID-19 National Health Emergency and what steps will be taken to address the challenges and opportunities that are associated with the local operating system and policies.

Regional and Local Planning Updates – COVID-19



The 2022 modification must update the following sections of your plan where applicable to address the impact of the COVID-19 National Health Emergency and any plans for mitigating the pandemic implications

Regional and Local Planning Updates – COVID-19



The 2022 modification must update the following sections of your plan **where applicable** to address the impact of the COVID-19 National Health Emergency and any plans for mitigating the pandemic implications

Regional and Local Planning Updates – COVID-19



The 2022 modification must update the following sections of your plan where applicable to address the impact of the COVID-19 National Health Emergency and **any plans for mitigating** the pandemic implications

Regional and Local Planning Updates – COVID-19



- B. Describe how transportation and other supportive services are coordinated within the region (§ 679.510(a)(1)(vi)). The 2022 modification must update the following sections of your plan where applicable to address the impact of the COVID-19 National Health Emergency and any plans for mitigating the pandemic implications over the next two:

Regional and Local Planning Updates – COVID-19



- C. Provide a description of the regional and local strategies that will achieve the vision and principles. To the extent possible, the 2022 modification must describe how regional partners are adapting or will adapt their approaches to meeting each of the strategies described in the 2020 plan as a result of COVID-19 National Health Emergency. - This section must include a description of the strategies and services that will be used in the local areas:
- To facilitate engagement of employers in workforce development programs, including small employers and employers in in-demand industry sectors and occupations (§ 679.560(b)(3)(i));
 - To support a local workforce development system that meets the needs of businesses in the local area (§ 679.560(b)(3)(ii));
 - To better coordinate workforce development programs and economic development (§ 679.560(b)(3)(iii));
 - To strengthen linkages between the one-stop delivery system and unemployment insurance programs (§ 679.560(b)(3)(iv));
 - To promote entrepreneurial skills training and microenterprise services (§ 679.560(b)(4)); and
 - To implement initiatives such as incumbent worker training programs, on-the-job training programs, customized training programs, industry and sector strategies, career pathways initiatives, utilization of effective business intermediaries, and other business services and strategies designed to meet the needs of regional employers (§ 679.560(b)(3)(v)).

Regional and Local Planning Updates – COVID-19



As part of the 2022 modification, describe the impact of the pandemic ... not covered in the above sections. Include what steps, to the extent known, that will be taken over the next two years to adapt to the impact of the pandemic regarding ...

Regional and Local Planning Updates – COVID-19



As part of the 2022 modification, describe the impact of the pandemic ... not covered in the above sections. **Include what steps, to the extent known,** that will be taken over the next two years to adapt to the impact of the pandemic regarding ...

Regional and Local Planning Updates – Equity



As part of the 2022 modification, describe how a workforce equity lens is or will be incorporated ...

Regional and Local Planning Updates – Equity



K. Describe how a workforce equity lens is or will be incorporated in the operating systems and policies as part of the Local Workforce Innovation Areas (LWIAs)

Regional and Local Planning Updates – Equity



- G. Provide a description of how the local area will provide services to individuals with barriers to employment⁹ as outlined in the Unified State Plan:
- Provide information on how priority will be given to recipients of public assistance, other low-income individuals and individuals who are basic skills deficient consistent with WIOA Sec. 134(c)(3)(E) (§ 679.560(b)(21)).
 - Describe how the local workforce areas will ensure equitable access to workforce and educational services through the following actions:
 - Disaggregating data by race, gender, and target population to reveal where disparities and inequities exist in policies and programs.
 - ~~Developing As part of the 2022 modification, equity goals in conjunction with the education system and prepare action plans to achieve them 2020.~~
 - Exposing more high school students, particularly young women and minorities, to careers in science, technology, engineering and math fields.
 - Exploring how effective mentor programs can be expanded to adults, particularly those who are displaced and moving to a new career.
 - ~~Providing training to workforce program staff on data-driven approaches to address equity gaps.~~

Resources that will be available



WIOA Regional and Local Planning:
<https://www.illinoisworknet.com/WIOA/RegPlanning>

- Regional and Local Planning Guide
- Frequently Asked Questions (FAQ)
- Regional Points of Contact
- Data Packets

Public Dashboard to all existing plans:
https://www.illinoisworknet.com/WIOA/RegPlanning/Pages/Plans_MOUs_Dashboard.aspx

Planning Guidance

2020 Planning

- Illinois WIOA Planning Process – Regional and Local Planning Process Guide (PDF)

Webinar Slides

- View the Webinar at the top of this page.
 - October 23, 2019 - Regional and Local Planning Guidance and Process Presentation (PDF)
 - November 27, 2019 - WIOA Regional Planning Data Overview Presentation (PDF)
 - Sample Regional Data Packet as of Nov. 27 (PDF)

Templates

- PY 2020 Regional and Local Plan Revision Response Letter - Template

2016 Planning Guidance

- [Access the 2016 Archived Regional Planning Page here.](#)

Other Resources

Contacts

- WIOA Regional Planning Team Point of Contact (PDF)
- For Technical Assistance Submit Questions through the FAQs Here.

Additional Information

- Maps
 - EDR/LWIA Static Map (JPG)
 - Secondary School Districts by EDR & LWIA (Excel)
- [WIOA Service Locations and Community Partners](#)

Sector Strategies/Business

Engagement

- Illinois Sector Based Employer Engagement (PDF)
- US Chamber Talent Pipeline Management
- Illinois Integrated Business Services Environmental Scan (PDF)
- Striking the Balance: Addressing the Needs of Illinois' Employers and Most Vulnerable Job Seekers (PDF)

Service Integration

- Illinois WIOA Service Integration: Overview and Self Assessment Guide (PDF)
- [Service Integration and Self Assessment Guide Page](#)

Data

Regional Data Packets

Packets contain population demographics and maps with high-level industry data.

- EDR 1 - Central (PDF)
- EDR 2 - East Central (PDF)
- EDR 3 - North Central (PDF)
- EDR 4 - Northeast (PDF)
- EDR 5 - Northern Stateline (PDF)
- EDR 6 - Northwest (PDF)
- EDR 7 - Southeast (PDF)
- EDR 8 - Southern (PDF)
- EDR 9 - Southwest (PDF)
- EDR 10 West Central (PDF)

IDES Labor Market Data

- Data & Statistics
- [Staff Economists Contacts \(PDF\)](#)

Federal Data Sources

- Bureau of Labor Statistics
- US Census Bureau

Regional and Local Planning Reminders



Proposed Date	Activity
November 23, 2021	Submit written comments on the draft revisions to the Regional and Local Planning Guide for 2022 modifications
By November 30, 2021	Regional data packets are released
By November 30, 2021	Final Regional and Local Planning Guide is issued and posted online
March 31, 2022	Regional and Local Plans are due to the State
April – May 2022	WIOA Interagency Technical Assistance Team reviews Regional and Local Plans
By June 20, 2022	Regional and Local Planning Teams make corrections to plans
July 1, 2022	Regional and Local Plans approved, or technical assistance provided (as needed)

QUESTIONS ON REGIONAL AND LOCAL PLANNING GUIDANCE?

DRAFT Supplemental Guidance for
PY 2022 MOU
Negotiations

Governor's Guidelines

Reminders: MOUs and Budget Negotiations



MOUs:

- Serve as a tool to achieve integration
- Reflect a shared vision and commitment of local workforce innovation boards (LWIBs)
- Document each required partner's commitments to service delivery
- Demonstrate negotiations were in good faith by individuals with authority to commit financial and programmatic resources

MOU negotiated every 3 years

Shared costs negotiated annually

Reminders: MOUs and Budget Negotiations (continued)



Decisions reflected in the MOU:

1. Services that can be accessed in the local one-stop delivery system
2. Locations where services are made available
3. Each program partner's method of delivering services
4. Role of one-stop center operators
5. Coordination of referrals
6. Partner commitments to operationalize Service Integration Action Plans
7. Partner commitments to share in infrastructure costs and local service delivery system costs (annually)

Draft Supplemental Guidance



Supplemental Guidance to the Governor's Guidelines will be issued in November 2021 specific to PY22 MOU negotiations that start in December 2021.

Four sections

1. Cost Allocation Methodology
2. Continued Updates to Reopening Plans
3. Signature Guidance
4. MOU Amendment Reminders

Cost Allocation Methodology



From the Draft Supplemental Guidance:

- i. Required program partners in a local workforce area must commit a minimum of .25 FTE staff to provide services at the one-stop center **or unanimously agree to request a waiver from the State to allow a required program to commit less than a .25 FTE** through either onsite program staff or contractor staff, onsite program staff or contractor staff who are cross-trained to deliver services on behalf of another required partner, or through onsite staff available via on-demand technology meeting the requirements of “direct linkage” as defined in Appendix I of these guidelines and 20 CFR Part § 678.305(d).

AJC Reopening Plan



- Continue to review and update as necessary
- Submit updated Reopening Plans when substantive changes are made
- Updated Reopening Plans must be submitted to the WIOA inbox

WIOA E-Policy Link to WIOA Notice 20-NOT-09 – General Reopening Guidance for American Job Centers:
<https://apps.illinoisworknet.com/WIOAPolicy/Policy/Index/466#>

Electronic Signature Guidance



- Guidance released by the Illinois Office of Comptroller (IOC)
 - Allows for submission of contract and grant related documents with electronic signatures
 - Must complete all applicable forms with the IOC
 - All applicable links to obtain electronic signature approval with the IOC will be included in the final Supplemental Guidance

WIOA Interagency TA Team **strongly urges** required partners to continue obtaining **ink signatures** to ensure timely approvals of PY 2022 MOUs and to avoid delayed state payments

PY 2022 Supplemental Guidance and MOU/Budget Reminders



- Continue to review, update and submit Reopening Plans
- Utilize most recent MOU Template (New for 2021)
- Utilize new budget template (New for 2022)
 - Updated instructions

Activity	Proposed Date
Supplemental Guidance for PY22 MOU negotiations issued	November 30, 2021
PY 2022 Pre-Program Year Planning form due	December 31, 2021
PY 2022 Report of Outcomes Due (with preliminary budget and any waiver requests)	April 15, 2022
PY 2022 Final MOU and Budgets due	June 30, 2022
LWIAs make any needed changes to MOUs and Budgets (based on TA Team feedback)	October 2022
Final reviews are completed, and plans are uploaded to the IL workNet portal	November 2022

WIOA Implementation Documents & Updates Webpage:

<https://www.illinoisworknet.com/WIOA/Resources/Pages/Public-Documents.aspx>

QUESTIONS ON DRAFT SUPPLEMENTAL GUIDANCE?

Feedback



- Distribution of the final guidance will include:
 - 2020 – 2024 updated Regional and Local Planning Guide
 - PY 2022 Supplemental Guidance to the Governor’s Guidelines
 - Data Packets

Please provide feedback by November 23, 2021

Questions? Comments?



Contact KEB at (217) 789 – 0960

Mitch Parrish (MOUs)
mitchp@kebcpa.com

Drew Thomason (regional
and local plans)
drewt@kebcpa.com