



The Employer Training Investment Program (ETIP) supports Illinois workers' efforts to upgrade their skills in order to remain competitive. ETIP grants may reimburse Illinois companies for up to 50 percent of the cost of training their employees.

## 1 What is ETIP Training?

The Employer Training Investment Program (ETIP) supports Illinois workers' efforts to upgrade their skills in order to remain current in new technologies and business practices. This enables companies to:

- Remain competitive
- Expand into new markets
- Introduce more efficient technologies into their operations

## 2 How Does It Work?

Grants may be awarded to individual businesses, intermediary organizations operating multi-company training projects and original equipment manufacturers sponsoring multi-company training projects for employees of their Illinois supplier companies.

## 3 What Businesses Qualify?

Illinois companies that are retraining/upgrading the skills of their existing workforce may be eligible for ETIP grants. Grants may be awarded to individual companies, as well as to intermediary organizations offering training to meet the common training needs of multiple companies.

### Single Company Training Grants

Individual companies undertaking customized on-site training programs may apply for an ETIP grant if they are:

- Expanding the business enterprise in Illinois
- Expanding into new markets
- Introducing more efficient technologies/continuous improvement systems
- Expanding exports from Illinois
- Providing additional training to employees who will be threatened with layoff



### Multi-Company Training Grants

The Illinois Department of Commerce and economic Opportunity is soliciting applications from interested and qualified intermediary organizations to implement eligible training programs on behalf of companies participating in the project. The intermediary organization will conduct or sponsor the employee training programs, coordinate all grant administrative and training evaluation reporting functions on behalf of the companies in the project.

4

### How To Apply :

Once a company's eligibility to participate has been determined the BST or other representative will work with the employer to outline the training program and assist with identify and securing a trainer if needed. A detailed description of the proposed program will then be forwarded to the Illinois Department of Commerce for final approval.



### ETIP Forms and Schedules:

- [FY'11 Single Company Training Grants Application](#)
- [FY'11 Single Company Training Grants Application Schedule](#)
- [FY'11 Multi Company Training Grants Application](#)
- [FY'11 Multi Company Training Grants Application Schedule](#)
- [FY'11 Multi Company Profile](#)



### Still Need Help?

Start a **FREE Illinois workNet Business**, and get the help you need!

Contact your local business service teams for state and local resources to help meet business needs. Click the [Find a Location Near You](#) button.

