

IMPORTANT NOTICE FOR INTERNET EXPLORER USERS

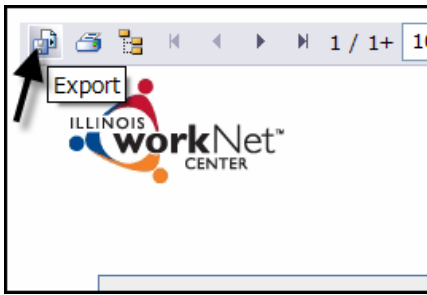
If you are using Internet Explorer for your web browser you may need to adjust your security settings to allow for the running of Active X components to be able to print and export the report.

To verify or adjust your settings complete the following steps.

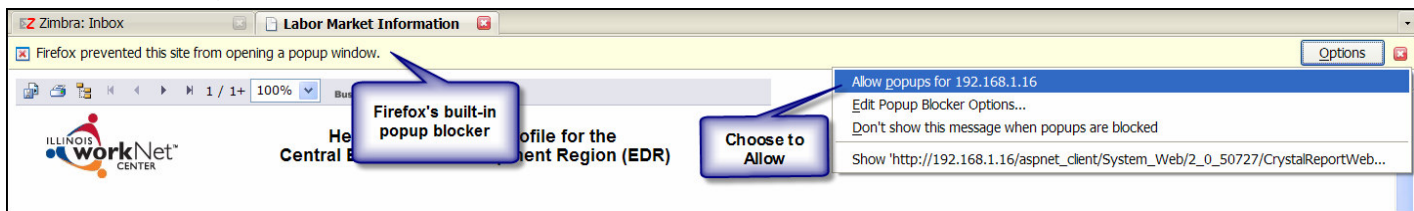
1. Open Internet Explorer.
2. Under the Tools tab, select Internet Options and then click on the Security tab.
3. Click on the icon that says Trusted Sites
 - a. Click on the "Sites" button
 - b. Type in <http://www.illinoisworknet.com/> in the site box and
 - c. Click ADD and then click OK
4. Click the "Custom Level" button
5. Under Active X controls and plug-ins set the following attributes
 - a. Allow previously unused Active X controls to run without prompt -Enable
 - b. Automatic prompting for Active X controls -Enable
 - c. Download signed Active X controls -Prompt
 - d. Download unsigned Active X controls -Prompt
6. Click OK and close box

To view the reports

1. Go to <http://www.illinoisworknet.com/LMIReports/combinedLMI.aspx>
2. Select Industry and Region in the drop down menus and press Submit.
3. To export, click the export icon.



4. Be sure no popup blockers are stopping the export window from appearing (for example Google Toolbar and the built-in IE blocker).

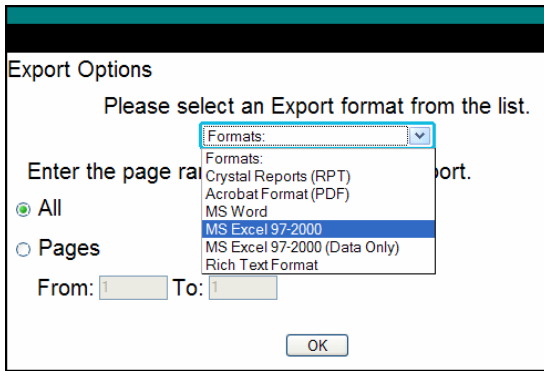


- a. Choose "Always Allow Pop-ups from..."
- b. If you selected "Allow", but it is still being blocked when clicked (for example Google Toolbar still blocks the window) then try holding the 'Ctrl' key while clicking. This surpasses most popup blockers.

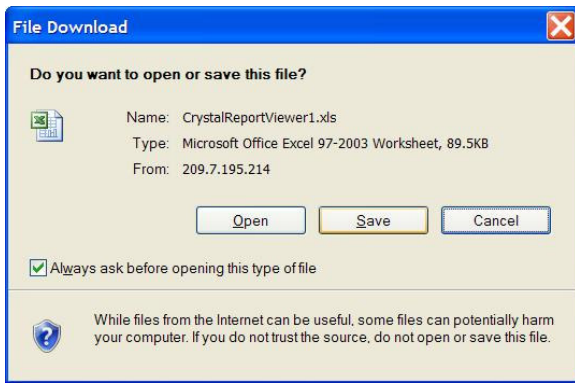
5.

Choose the format you want

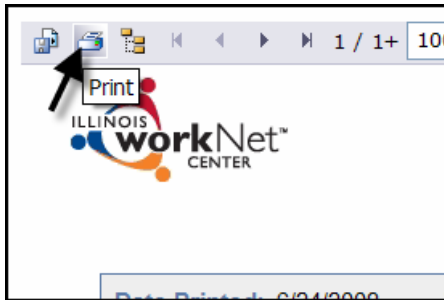
the data saved as.



6. Select "Save" in the download box.



7. To Print, select the print icon.



8. Be sure there is not a popup blocker preventing the print window from appearing.

9. Follow the instructions in the window and click "OK".

Print Options

Enter the page range that you want to Print.

All

Pages

From: To:

To Print:

1. In the next dialog that appears, select the "Open this file" option and click the OK button.
2. Click the printer icon on the Acrobat Reader Menu rather than the print button on your internet browser.

